



## APPLICATION FORM

Agent Name (If applicable): \_\_\_\_\_

### SECTION 1 PERSONAL INFORMATION

Family Name: \_\_\_\_\_ Given Name: \_\_\_\_\_  Male  Female

Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_ Country: \_\_\_\_\_

Tel: \_\_\_\_\_ E-mail: \_\_\_\_\_ Date of Birth (D/M/Y): \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Nationality: \_\_\_\_\_ Native Language: \_\_\_\_\_

Name of Emergency Contact: \_\_\_\_\_ Relationship: \_\_\_\_\_ Tel: \_\_\_\_\_

Current English Level:  Beginner  Intermediate  Advanced

### SECTION 2 VISA

Type of Visa:  Study Permit  Temporary Resident  Working Holiday  Other

### SECTION 3 COMPULSORY STUDENT HEALTH INSURANCE

ALL GEOS STUDENTS MUST HAVE HEALTH INSURANCE BEFORE THEY START AND FOR THE FULL DURATION OF THEIR STUDY PROGRAM

Name of Insurance Provider: \_\_\_\_\_ Insurance Policy Number: \_\_\_\_\_

### SECTION 4 COURSE & START DATE

Please fill out A) or B)

A) CHOOSE 1:  English Program  French Program

          CHOOSE 1:  Part-Time     Semi-Intensive     Intensive     Super-Intensive

B) Other Course: \_\_\_\_\_

Start Date (D/M/Y): \_\_\_\_ / \_\_\_\_ / \_\_\_\_    End Date (D/M/Y): \_\_\_\_ / \_\_\_\_ / \_\_\_\_    Term: \_\_\_\_\_ weeks

Notes: \_\_\_\_\_

### SECTION 5 ACCOMMODATION & AIRPORT TRANSFER

I would like to stay with a GEOS Host Family. I understand that I may only stay with this family as long as I study at GEOS.  
(Please complete the Homestay Application Form)

I would like GEOS to arrange my airport transfer. Flight: \_\_\_\_\_ Arrival Time: \_\_\_\_\_ Date (D/M/Y): \_\_\_\_ / \_\_\_\_ / \_\_\_\_

### SECTION 6 TUITION & FEES (Canadian Dollars)

Letter of Acceptance Fee (Non-refundable): \$ _____	
Course Tuition: \$ _____	<input type="checkbox"/> Wire Transfer
Homestay Fee: \$ _____	<input type="checkbox"/> Traveller's Cheque
Document Shipping Fee (Non-refundable): \$ _____	<input type="checkbox"/> Cheque
Study-Work / Pathways Support Fee: \$ _____	<input type="checkbox"/> Debit
Airport Transfer Fee: \$ _____	<input type="checkbox"/> Cash
Custodianship Fee: \$ _____	Credit Card: <input type="checkbox"/> VISA <input type="checkbox"/> MasterCard
Medical Insurance Fee: \$ _____	Expiration Date: ____ (Month) ____ (Year)
<b>TOTAL:</b> \$ _____	3-Digit Code on back of card: _____

### SECTION 7 GEOS REFUND POLICY ( \* \* \* Always Applies to Original Start Date Only \* \* \* )

**Student Authorization Related Withdrawals**

1) In case of a visa refusal, a full refund minus the non-refundable Letter of Acceptance Fee (\$120CAD), or the equivalent value thereof, and the non-refundable Document Shipping Fee of \$60CAD (if applicable) can only be made if the student provides the Letter of Refusal issued by the Canadian Embassy at least 14 days prior to the course start date. After this date, GEOS will consider the participation of the student as confirmed, and Cancellation / Rebooking Fees will apply.  
If the visa has not been issued 15 days before the course start date, GEOS strongly recommends postponing the course. In this case, the first Rebooking Fee (from \$75CAD) will not be charged.

**Non-Student Authorization Related Withdrawals**

2) In the case of cancellations prior to the course start date, the following Refund Policy will apply:

- Cancellation up to 30 days before the course start date: GEOS may retain 10% of total fees, which will not exceed \$225
- Cancellation 15-29 days before the course start date: GEOS may retain 25% of total fees, which will not exceed \$450
- Cancellation 1-14 days before the course start date: GEOS may retain 50% of total fees, which will not exceed \$900
- Thereafter, 90% of the total fee is required by GEOS, which will not exceed \$1500

**Refunds After The Program Of Study Starts**

- If written notice of withdrawal is received by GEOS, before 10% of the program of study is completed, GEOS may retain 50% of the total unused tuition.
- If written notice of withdrawal is received by GEOS, after 10% and before 30% of a program of study is completed, GEOS may retain 70% of the total unused tuition.
- If a student withdraws after 30% of the program of study's duration, no refund is required.
- If a student is dismissed from a program of study for not adhering to the GEOS Code of Conduct, no refund will be given.

### SECTION 8 STUDENT DECLARATION

I hereby submit my application for a language course at the GEOS school indicated at the top of this page. My signature indicates that I have completed this information accurately and that I have read and understood the above mentioned refund and compulsory student health insurance policies.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

